







Example SCD Script/ScoreSheet

| | | | |
|-----|---|---|---|
| 1 | Set system date April 1, 2018, 00:00 UTC | | |
| 2 | Login as user Jschedlap | | |
| 3 | Verify your user roles as Enforcement Officer, Compliance Officer, Inventory Management, Location Read, Location Edit. | | |
| 3.1 | Did the system allow you to view your user roles? If answer is no, proceed to 4. | Y | N |
| | Comments: | | |
| 3.2 | How easy was it to verify your user roles as Jschedlap? |  |  |
| | Comments: | | |
| 4 | Request that system show a list of all incomplete tasks due in one month (COB April 30, 2018). | | |
| 4.1 | Were you able to generate the list? If answer is no, proceed to step 5.2. | Y | N |
| | Comments: | | |
| 4.2 | How easy was it to generate the list of incomplete tasks? |  |  |
| | Comments: | | |
| 4.3 | Review the list of incomplete tasks and compare it to Table 4.3. There should be 27 tasks in the list each having due dates ranging from April 2, 2018 through April 30, 2018. Do the tasks in the list generated by the system match the tasks in Table 3.3 exactly? | Y | N |
| | Comments: | | |
| 4.4 | Filter the list of incomplete tasks that trigger a violation by COB April 30, 2018. | | |
| 4.5 | Were you able to filter the list? If answer is no, proceed to step 4. | Y | N |
| | Comments: | | |
| 4.6 | How easy was it to filter the list? |  |  |
| | Comments: | | |
| 4.5 | Compared the filtered list of incomplete tasks created in the previous step with the tasks in Table 4.6. Does the filtered list match the tasks in Table 4.6 <i>exactly</i> ? | Y | N |
| | Comments: | | |
| 5 | Select task ID 10034 from the filtered list created in step 4.4. | | |

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|-----|--|---|---|
| 5.1 | Did the system provide a mechanism that allowed the user to open the schedule containing task 10034 directly from the filtered list created in step 4.4? If answer is yes, proceed to step 6. | Y | N |
| | Comments: | | |
| 5.2 | Retrieve the schedule containing task 10034. This is an active sampling schedule for the Lead and Copper rule for water system XX1234567. No points are for retrieving this schedule. | | |
| 6 | The completed date (actual completion date) for task 10034 is currently blank (null). Enter March 17, 2018 for the actual completion date of task 10034. | | |
| | Comments: | | |
| 6.1 | As a system administrator, verify that Jschedlap modified task 10034 on system date April 1, 2018. | | |
| | Comments: | | |
| 6.1 | Did the vendor verify that Jschedlap updated task 10034 on system date April 1, 2018? | Y | N |
| | Comments: | | |